

Memorandum of Association

Association for Development Initiative

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ASSOCIATION FOR DEVELOPMENT INITIATIVE

i. **Name of the Society:**

The name of the society shall be **Association for Development Initiative**, here after referred to as the Association.

ii. **Registered Office:**

The registered office of the Association shall be situated in the national capital territory of Delhi. The registered office shall also be principal office of the Association unless and until the same is changed to any place in India as may be decided by the Governing Body of the (Executive Council) of the Association. The present office is at 5A- Adhchini, Sri Aurobindo Marg, New Delhi -17

iii. **Area of Operation:** All over India.

iv. **Aims and Objectives:**

The Association is formed with the objective to conserve, foster add develop resources (Human, Natural – Physical and Environmental) for:

- a. **Sustainability**, i.e., access to resources and opportunities must be ensured for present and future generation as well as on the assumption that all forms of resources would be replenished; secondly, to chennalise resources for sustainable production, consumption and distribution;
- b. **Productivity**, i.e., increse in the ratio of out put to input in a more sustainable way;
- c. **Equity**, i.e, equal access to resources and opportunities should be ensured;
- d. **Empowerment**, i.e., enlarging the scope of choices of people organization and society for participating and involvement in the balanced use and development of resources;
- e. **Effective Utilization and Management** i.e., optimum and appropriate use of resource through scientific management system;
- f. **Capacity Building** i.e., through decentralized net workings at various levels, micro, meso and macro, so as to build infrastructure and promote human development;
- g. **Human Capability Formation** i.e., creating and enabling environment where human being can relatively exercise his choices freely;
- h. **Enterprise Creation & Remunerative Employment Opportunities** i.e., promotion of entrepreneurial growth and development through the provision of equal opportunities and access to resources;
- i. **Enrichment of Information Resource Base for Development.** In the broad objectives the Association endeavors to focus on the following core areas:
 - i. Human Resources: Health & Nutrition, Education and Training, Demographic, Gender development;
 - ii. Natural Resources: Agriculture, Forestry and Rural Development, Energy and Environment, Science and Technology and Society; Biodiversity; Habitat and Species, Land use; and Handicrafts & handlooms

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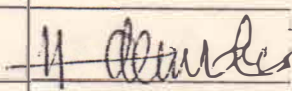
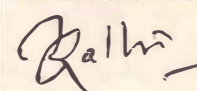
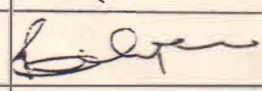
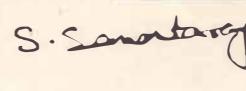
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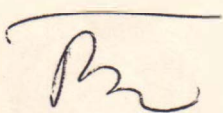
iii. Welfare of the animal resources including domestic, wild and street

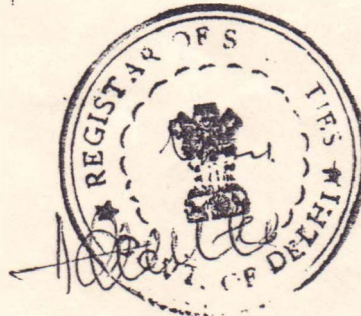
ALL the income, earnings movable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the memorandum of the society and no profit on there of shall be paid or transferred directly or indirectly by way of dividends, bonus, profits of in any manner what so ever to the present or past members of the society or to any person claiming through any one or more of the present or past members.. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profit, whatsoever, by the virtue of his membership.

v. **Governing Body:**

Name, designation, occupation and address of the present members of the Governing Body (here designated as the Executive Council) to whom the management of the affairs of the Association is entrusted as required under section 2 of the Society Registration Act, 1860 as extended to the NCT of Delhi are as follows:

Sl. No	Name	Address	Occupation	Designation	Signature
1	Bibhuti Bhushan Tripathy	73 Adhirchhai, Sri Aurobindo Marg New Delhi-110017	Consultant	President	
2	Harihar Mohanta	180 South Avenue New Delhi-110001	Service	Secretary	
3	Bhagirathi Tarai	Neelashan Nagar Nuapada, P.O. Nuapada Dist-766105	Service	Treasurer	
4	Rabindra Kumar Jena	A-10, Sector- 1, Noida - 201301	Service	Member	
5	Subhasis Samantray	12, Secretariat Road, Saifabad Hyderabad - 500 004	Student	Member	



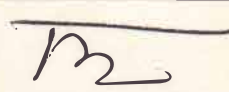
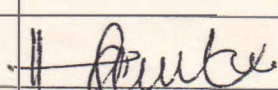
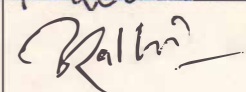
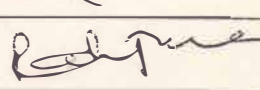
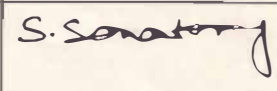
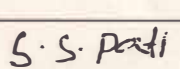
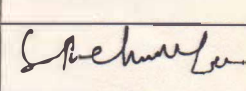
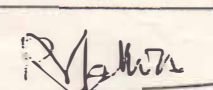
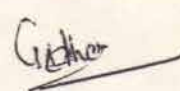




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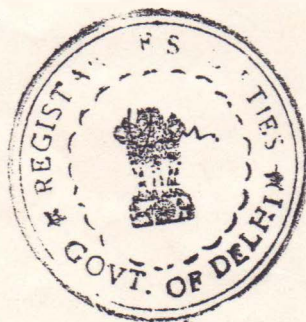
vi. Desirous Persons:

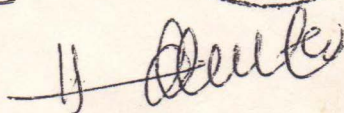
We the under signed are desirous of forming a society named Association For Development Initiative under the "SOCIETES REGISTRATION ACT, OF 1860", as applicable to the National Capital Territory of Delhi in pursuance of this Memorandum of Association of the Society.

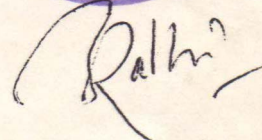
Sl. No.	Name	Address	Occupation	Signature
1	Bibhuti Bhushan Tripathy	73 Adhichini, Sri Aurobindo Marg New Delhi-110017	Consultant	
2	Harihar Mohanta	180 South Avenue New Delhi -110001	Service	
3	Bhagirathi Tarai	Neelasaila Nagar, Nuapada, P.O Nuapada Dist-766105	Service	
4	Rabindra Kumar Jena	A-10, Sector- 1 Noida - 201301	Service	
5	Subhasis Samantray	12, Secretariat Road, Saifabad Hyderabad - 500 004	Student	
6	Soumya Shri Pati	11-B, M Sarani Kolkata-700004	Social Service	
7	Susant Acharya	26-B, N.C Road, Bangalore-560002	Computer Professional	
8	Ramachandra Mohalick	House No 23/17, Sector 17, Ludhiana-141003	Service	
9	Gangam Adhikari	P.O. Tadong, 31A National Highway Gangtok-737102	Service	

vii. Witness:

Signature 1 to 9 above







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RULES AND REGULATIONS

1. **Name of Society:** Association for Development Initiative

2. **Types of Membership:**
- a. Honorary members
 - b. Founder life members
 - c. Institutional members
 - i. Annual
 - ii. Permanent
 - d. Individual Members
 - i. Annual
 - ii. Life

3. **Membership Eligibility:**

a. **Honorary member:** Subject to be present any person who in the opinion of the Executive Council has attained high level of academic or public status will be admitted as honorary member.

b. **Founder Life Members:** Those members who took active interest or part in the establishment of the association and are accepted for enrolment as such by the subscribers to the memorandum before the first meeting of the general body.

c. **Institutional Member:** The executive council may, in accordance with the provisions laid down in this behalf admit any organization of higher learning or of repute in any field of development and nation building in government, industry, and business as well as autonomous institutes within the country who pay the prescribed fees for their membership.

d. **Individual Members:** Subject to his\ her consents. any people who in the opinion of the Executive Council will promote the aims and objective of the Association with sincerely and devotion and pay the prescribed subscription of their membership.

4. **Method/ Procedure of Membership:**

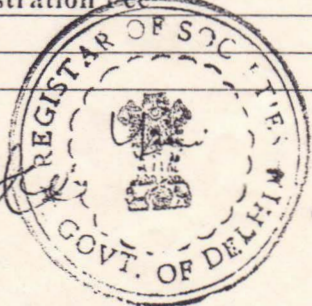
Each intending person /institution will submit an application in prescribed form duly proposed by one member and seconded by another. The Executive Council will evaluate each application on merit for admission, provided that this procedure may not apply in case of (1) Honorary Members and (2) Founder Life Members provided always that no person shall be eligible for admission as a member under the rule 3(a) to rule 3 (d) unless he/ she has completed 18 years of age at the time of his or her application for such admission.

5. **Membership Fees:**

Fees and subscription payable each class of member shall be as follows:

Class of membership	Registration Fee
a. Honorary Member	Nil
b. Founder Life Member	Nil

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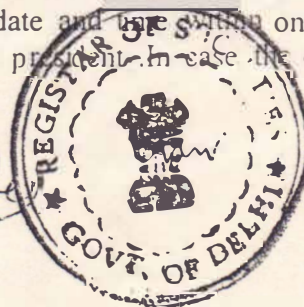
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c. Institutional Member	i) Annual: Rs. 2,500/- US \$ (Dollars) 1,000/- for overseas ii) Permanent: Rs. 25,000/- US \$ (Dollars) 10,000/- for overseas
d. Individual Member	Annual: Rs. 300/- US \$ (Dollars) 100/- for overseas Life: Rs. 2,500/- US \$ (Dollars) 1,000/- for overseas

6. Subscriptions are payable in advance for a calendar year in full and fall due on the first January of the year for which they are due and are payable within 90 days from the date they are due. Membership fees may be increased from time to time by approval of the Executive Council.
7. The Association shall keep a Roll of Members. Every member of the Association shall sign the Roll and state therein his occupation and address. No person shall be deemed to be a member or be entitled to exercise any right and privileges of a member unless he has signed the Roll of the member aforesaid.
8. If a member of the Association changes his address he shall notify his new address to the secretary who shall there upon enter his new address in the Roll of the members.
9. Every member shall be entitled to inspect the Roll of the members by giving at least 15 days in writing to the president of the Association.
10. **Cessation of Membership:**
 No person who is an undischarged insolvent or who has been convicted of any criminal offence, in connection with the formation, promotion, management or conduct of the affairs of the Association or of a body corporate or of any offence involving moral turpitude shall be entitled to be a member of the Association or any committee within the Association. The reasons of expulsion shall be communicated to the concerned member.
11. **Appeal and Readmission of Members:**
 Executive Council re-examine and admit only after the period of one year.
12. **Rights and Privileges of Member:**
 Each member will have the right to vote in General Body meetings.
13. The Annual General Body meeting of the society shall be held once in a year. The quorum for the meeting shall be 1/3rd members including the president. In the event of quorum not being present within half an hour of the scheduled time the meeting shall be adjourned for the next date and the date within one week of the scheduled meeting may be decided by the president. In case the quorum is not

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formed even on that day, the adjourned meeting shall be deemed to form the valid quorum. Notice of the adjourned meeting will be put on the notice board of the office of the Association.

General Body:

i) **General Body Defined:**

The general body will consists of members who have the right to vote. The Founder Life Member, Institution members and individual members will have the right to vote.

ii) **Power and Duties Functions of the General Body:**

The General Body will lay down broad guidelines for the activities to be undertaken by the Association, other business as may be brought forward with the permission of the president.

iii) **Quorum and Notice of meeting and periodicity of meetings:**

Quorum for General Body meeting will be 1/3rd of the total number of voting members or fifteen such members which ever is less.

A minimum of 15 days notice will be required for calling the General Body meeting.

The term of the office bearers will be for a period of three years only

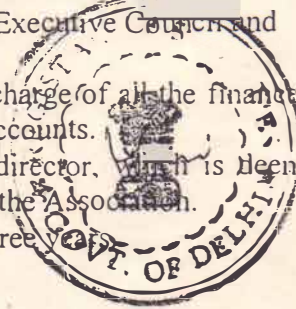
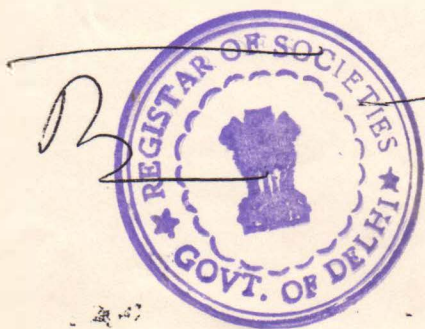
EXECUTIVE COUNCIL

The affairs of the Association will be carried by the Executive Council whose composition and functioning will be as follows:

Executive Council Defined:

1. **The Executive Council shall comprise of:**

- i) The president who will preside over meetings of the Association and shall exercise over all control over the professional and direct functions of the Association He has the right to caste one vote in case of equality.
- ii) The secretary who will be in charge of administration of the Association and will assist the president in functioning. The secretary shall convene meetings of the Executive Council and implement its decisions. .
- iii) The treasurer: The treasurer will be in charge of all the finances of the Association and maintain books of accounts.
- iv) The executive council may appoint a director, which is deemed proper in order to assists the function of the Association.
- v) The term of the office bearers shall be three



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2. **Minimum and maximum strength including office bearers:**

Minimum - 5 and maximum - 7

3. **Terms and the office of the executive council:**

The members of the Executive Council shall hold office for a term of three years but shall be eligible for re election, provided that members of the first executive board formed after the registration of the society shall hold office for period of five years and like wise be eligible for re election.

4. **Powers, duties and Functions of the executive council:**

a) The business and affairs of the Association shall be carried on and managed by the Executive Council who shall exercise all such powers and authority of the Association as are not specifically and expressly vested by these Rules and the Regulations of the General Body.

b) The Executive Council shall have all such powers and shall performs all such functions as are necessary and proper for the achievement or the furtherance of the objectives of the Association.

c) All properties movable, immovable or of any kind shall stand vested in the executive council.

d) Without prejudice to the generality of the foregoing provision, the Executive Council shall have the following rights and powers: -

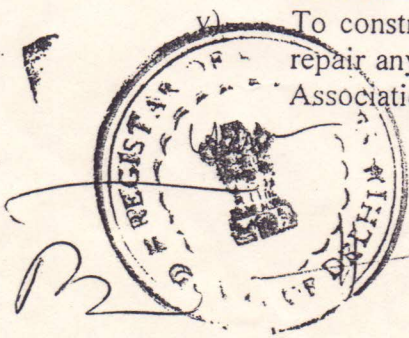
i) To issue appeal and applications for money and funds in furtherance of the said objectives of the association and to accept both form of Government and non Government agencies, Indian and Foreign grants, gifts, donations, benefactions, fund in trust, subscription s of cash and securities and of any property movable or immovable to be utilized for the purpose of the Association.

ii) To invest and deal with funds and money of the society in accordance with the provisions of the Income Tax Act, 1961

iii) To acquire, purchase or otherwise own shake on lease, temporarily or permanently movable or immovable property necessary or convenient in the furtherance of the objectives of the Association.

iv) To sell, mortgage, lease, exchange or otherwise transfer or dispose of all or any part of property, movable or immovable in furtherance of the objective of the Association.

v) To construct, maintain, alter, extend, improve, develop or repair any immovable property belonging to or held by the Association.



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- vi) To make rules and by-laws for the conduct of the affairs of the Association and to add and to amend, every theme from time to time.
 - vii) To appoints committees and sub committees as deemed fit to carry out the objectives of the Association The executive council shall have the right to set guidelines for the proper functioning of the committees and sub committees.
 - viii) To delegate any or all its power to any other committees or sub committees constituted by it.
 - ix) To pay out of the funds belonging to the Association or out of any particular part of such funds, the expanse incurred by the Association from time to time including all expanses incidental to the formation of the Associations and management and administration of any of the fore going objectives including all rents, taxes, outgoing, salaries and relative allowances including fringe benefits of the employees.
 - x) To grant scholarships and stipends in furtherance of the said objectives.
 - xi) To manage the properties of the Association.
 - xii) To raise funds for the Association by gifts, donations or other wise.
 - xiii) To set up centers in India or elsewhere as and when deemed necessary for the furtherance of the objectives of the Association.
 - xiv) To raise loans.
 - xv) To enter into agreements for and un behalf of the Association.
 - xvi) To sue and defend all legal proceedings on behalf of the Association.
 - xvii) To grant receipts, to sign and execute instruments and to endorse on discounts cheque or other negotiable instruments through its accredited agents.
 - xviii) To make sign and execute all such documents and instruments as may necessary and proper for carrying on the management property or affairs of the Association.
 - xix) To invest the money and funds for the Association and vary the investment as and when it may seem necessary and proper.
 - xx) To grant fellowships, scholarships other monetary assistance on such terms and conditions as may prescribe. to such persons as it may select for the carrying out of any research or investigations or study in which the Association may be interested.



- xxi) To assign from time to time, such functions and duties and delegate such powers as it deems fit to any committees or sub committees formed by the Association.
- xxii) To prescribe the powers, functions and duties of the technical, administrative and executive staff.
- xxiii) To perform all such acts for the necessary and proper management of the properties and affairs of the Association.
- xxiv) The executive council shall inter alia have the power to make by laws in respect of the following matters:
 - a) The management of properties, funds, affairs and works of the Association.
 - b) The conditions and procedures under and according to which the members of the executive council are to be selected.
 - c) The conditions and procedures under and according to which the several classes of the member of the association may be enrolled and the subscription, if any, to be paid by the different classes of members.
 - d) The procedure for the convening and the conduct of the meeting of the executive council and such other bodies as may be set up from time to time, including provision for the transaction of business by circulation of papers, proxy or otherwise, as may be deem fit.
 - e) The creation or abolition of posts and the procedure for appointment of the technical, administrative and such other staff.
 - f) The preparation and sanction of budget estimates and the sanctioning of expenditure.
 - g) The appointment of an internal auditor

The executive council shall have the power to repeal, amend and modify the by laws.

5. Quorums and notice of the meeting:

The executive council shall hold at least two meeting in a calendar year. The quorum for the meeting of the Executive Council shall be 1/3rd of the members. The Executive Council shall meet as often as necessary subject to the notice of minimum three days. Business of the executive council may also be transacted by circulation of papers.

6. Filling of casual vacancies:

Any casual vacancy amongst the members of the executive council arising from death, resignation, removal or otherwise may be filled by election / co-option by the executive board and the members who

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elected shall hold office for the unexpired period of the terms of the office of the member causing the vacancy.

7. The executive council shall function notwithstanding any vacancy therein and notwithstanding any defect in its constitution and no act or proceedings of the executive council shall be invalid by reason only of the existence of the vacancy amongst its members or any defects in its constitution.

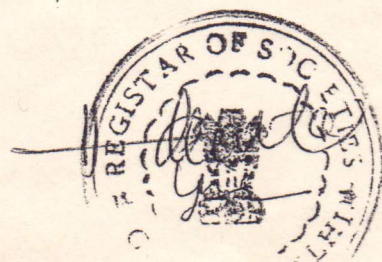
8. **Meetings:**

- i) All meetings of the general body, the Executive Council shall be held in New Delhi unless otherwise indicated by the president.
- ii) The president of the Association shall convene the annual meeting of the General Body provided that special meetings of the General Body shall be convened on the requisition in writing by at least 1/4th of the no. of the members on the Roll.
- iii) There shall be clear 15 days notice for the meetings of the General Body and 7 days for meetings of the Executive Council. For special meetings, however, the period of notice shall be 7 days for general bodies and 4 days for executive
- iv) Any urgent business, which it may necessary for the Executive Council to perform, may be carried out by circulation of papers. Any matter so circulated and approved by the majority of the members by affixing their signatures that shall be effective and binding.
- v) The president, in his absence the secretary may invite any person or persons to attend any meeting of the association and to participate in the deliberation of the meeting, provided that no such person shall have a right to vote or any matter at any meeting.
- vi) Every member of the Association shall have one vote and in case of equality of votes the presiding officer shall have to cast a vote.

9. **General:**

- i) The Head Office of the Association shall be in New Delhi
- ii) The Association shall have its own fund and all the receipts of the Association through grants, donations, subscriptions and fees as well as income from investment, publications and other sources shall be carried to the funds and all the payments by the society shall be made there from.
- iii) The Bank Account of the Association shall be in the name of **Association for Development Initiative**. All the receipts of the Association shall be paid into the account of the

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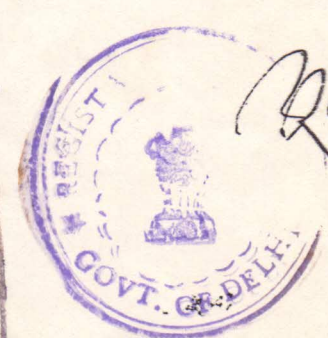
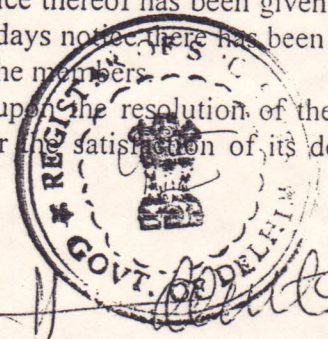
Association and shall not be withdrawn except by a cheque signed by the president and the secretary. The financial year of the Association shall be April 1st to 31st march every year.

- iv) The Accounts of the Association shall be audited by the qualified auditors appointed for the purpose by the Executive Council
- v) No members of the executive council or any other member of the Association shall seek donations on behalf of the Association without formal approval of the Executive Council.
- vi) Any member who has committed a breach of any of the rules of the Association or who has refused to or neglected to abide by any such rules or who has committed any act which in the opinion of the Executive Council is calculated or likely to bring discredit to the Association may be removed from the membership of the Association by a resolution of 3/4th of the members of the Executive Council present at a special meeting convened for the purpose after at least 21 days notice.

Provided that no such resolutions shall be passed unless the member concerned is informed by registered post at least 21 days ,before such a meeting the date, time and place of the meeting, and of the grounds on which it is purposed to remove him from the membership of the Association and is given an opportunity to explain his conduct before the executive council in writing or in person.

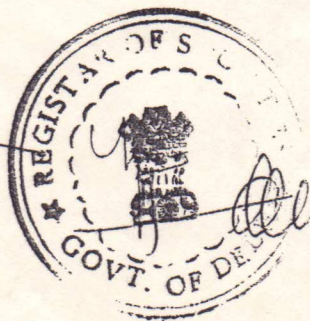
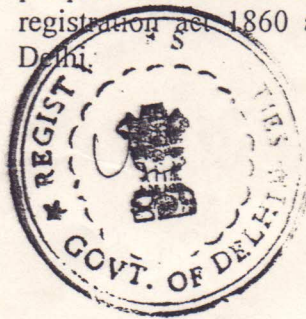
- vii) The name of any member whose subscription fails in arrears for more than 90days shall be removed from the roll of members of the Association unless the executive council shall decide otherwise.
- viii) The name of a member removed from the roll of members of the Association may be restored thereto only on payment of such sum as the executive council may determine in each case.
- ix) The Association shall accept no benefactions, which in its opinion involve conditions or obligations opposed to the spirit and objectives of the Association.
- x) The rules of the Association shall not be altered except by a resolution passed by the 2/3rd majority of the members present at the meeting of the executive council convened for the purpose.
- xi) No proposal for alteration of the rules of the Association shall be considered by the executive council unless at least 28days of notice thereof has been given to the president/secretary at least 14 days notice there has been given by the president / secretary to the members.
- xii) If, upon the resolution of the Association, there shall remain after the satisfaction of its debts and liabilities any property,

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what so ever, the same shall not be paid or distributed among the members of the Association but shall be paid to or distributed among the members of the Association but shall be given to a society with similar objectives to the decision of the executive council or in default that of a competent court.


- xiii) In every year a list of the office bearers and members of the executive council shall be filled with the registered of societies, daily as required under section 4 of the society registration act 1860.
- xiv) The Association shall sue or shall be sued in the name of the secretary as per the provision laid down under section 6 of the societies registration act 1860, as applicable to the union territory of Delhi.
- xv) The amendments, if any in respect of "purpose" (aims and objectives) or change of the name in memorandum shall be made under section 12 and 12a of the society registration act 1860as applicable to the union territory of Delhi.
- xvi) In the association needs to be dissolved, it shall be dissolved as per provisions laid down under section 13 and 14 of the society registration act 1860 as applicable to the union territory of Delhi.

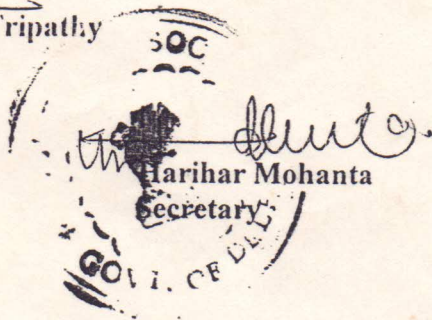


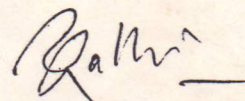
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ESSENTIALITY CERTIFICATE

Certified that this is the true and correct copy of the rules and regulations of the Association, i.e. Association for Development Initiative.


Bibhuti Bhusan Tripathy
President




Bhagirathi Tarai
Treasurer

